



7<sup>th</sup> June, 2021

**To : All Members of Council**

Dear Member

**YOU ARE HEREBY SUMMONED TO ATTEND** an Ordinary Meeting of the Council to be held via Microsoft Teams on **WEDNESDAY, 16<sup>th</sup> JUNE, 2021 at 6.00 p.m.**

***Please make apologies directly to the CLERK (not via another Councillor) before 4.00 p.m. on the day of the Meeting.***

Yours sincerely

*Clare Price*

**Clare Price**  
**Town Clerk**

**A G E N D A**

1. Apologies
2. Declarations of Interest
3. To receive any verbal recommendations of all Sub-Committees / Working Party held prior to this meeting of Council
4.
  - a. To receive report of the Internal Auditor for year-end 31<sup>st</sup> March, 2021
  - b. To confirm the Annual Accounts for year-end 31<sup>st</sup> March, 2021 and approve Mayor to sign
  - c. Internal Audit 2020/2021: to undertake a review of the Internal Audit Process for the year ended 2020/2021
  - d. Agree the Annual Governance Statements on the Return for 2020/2021, prior to External Audit; and
  - e. Council approval and certification of Annual Return for 31<sup>st</sup> March, 2021 to be signed by Mayor
5. To consider a Schedule of Accounts for payment in June 2021
6. To receive and adopt the following Minutes of Council:
  - a) Ordinary Meeting of Council - 19<sup>th</sup> May, 2021
  - b) Special Meeting of Council - 26<sup>th</sup> May, 2021
  - c) Annual Meeting of Council - 26<sup>th</sup> May, 2021
7. Chair to sign Minutes - at earliest opportunity in accordance with WG Legislation and Guidance

**P.T.O.**

8. Correspondence
  9. Planning:
    - a) To consider an Officer's Report (if received)
    - b) Verbal report of the Planning Committee, if any
    - c) To consider Planning Applications submitted for Council's observations
    - d) To consider other planning matters
  10. Matters of Local Interest or Concern (by prior notice)
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