



9th November, 2020

To : All Members of Council

Dear Member

YOU ARE HEREBY SUMMONED TO ATTEND an Ordinary Meeting of the Council to be held via Microsoft Teams on **WEDNESDAY, 16th DECEMBER, 2020 at 6.30 p.m.**

Please make apologies directly to the CLERK (not via another Councillor) before 4.00 p.m. on the day of the Meeting.

Yours sincerely

Clare Price

**Clare Price
Town Clerk**

A G E N D A

1. Apologies
2. Declarations of Interest
3. To receive any verbal recommendations of all Sub-Committees / Working Party held prior to this meeting of Council
4. To receive: update in respect of Annual Return on conclusion of 2019 / 2020 Audit
5. To consider a Schedule of Accounts for payment in December 2020
6. To receive and adopt the following Minutes of Council:
N.B. There were no formal meetings held September 2020
 - a) Events Sub-Committee - 6th October, 2020
 - b) Budget Working Group - 15th October, 2020
 - c) Ordinary Meeting of Council - 29th October, 2020
 - d) Civic Sub-Committee - 3rd November, 2020
 - e) Performance Review Sub-Committee - 4th November, 2020
 - f) Civic Meeting of Council - 4th November, 2020
 - g) Annual General Meeting of Council - 25th November, 2020
7. Chair to sign Minutes - at earliest opportunity in accordance with WG Legislation and Guidance
8. Correspondence
9. Planning:
 - a) To consider an Officer's Report (if received)
 - b) Verbal report of the Planning Committee, if any
 - c) To consider Planning Applications submitted for Council's observations
 - d) To consider other planning matters
10. Matters of Local Interest or Concern (by prior notice)
 - Office arrangements over the Christmas period